

Publishing New Journals

Researchers don't generally submit papers to as-yet unpublished journals. Therefore, the first few issues will mainly come through following the model suggested below. If this model is used and an active board is appointed, editors should be able to publish 4 issues per year and once this happens, submitted papers will start to arrive.

Each member of the editorial team should have an allocated responsibility.

For example:

At least **one of the Associate/Regional Editors** should **work with the Editor** on the journal so that they would be in a position to continue temporarily with editorial duties and ensure regular publication if the Editor was absent for any reason.

One or more of the Associate/Regional Editors should be responsible for finding and guiding **Guest Editors for special issues** of the journal (2-4 per year, if necessary), with an initial appointment for 3 years.

Associate Editors may also contact the Chair of **relevant conferences**, or relevant sessions in conferences, and ask them to be Guest Editors of special issues based on selections of best papers presented at the conferences or workshops after asking the authors to expand them for publication in the journal.

One or more of the Associate/Regional Editors should be responsible for **quality assurance**, coordinating a panel of referees to help in refereeing the papers submitted to the journal and ensuring the high quality expected of published papers.

Other responsibilities for Associate/Regional Editors and members of the editorial board could include **allocating responsibilities to each member** of the team, to get the best help available from them and therefore you need to invite active members of editorial board to help you in your task, and allocate the following reasonable responsibilities to them.

For example:

- **Each member** of the editorial board should help in **providing at least one paper** and referee or help in **refereeing one paper** for the journal per year. He/she should **edit a special issue or recommend a guest editor** to edit a special issue once every five years.
- Each **Associate/Regional Editor** should help in providing at least **three papers** and referee or help in **refereeing three papers** for the journal per year. He/she should **edit a special issue or recommend a guest editor** to edit a special issue once every three years

Members should also be expected to **invite colleagues and other experts** to write papers and guest edit special issues.

It will only be through Board members and other invited experts that sufficient papers are likely to be obtained to start the journal.